



**MEADOWS PLACE  
PRESCHOOL**  
INSPIRING HEARTS TO GROW, LEARN, & LOVE

11600 West Airport Blvd.  
Meadows Place, Texas 77477  
**281.530.4205**

Meadows Place Preschool is a non-profit, Christian Preschool.

We are looking for dependable, accountable, and nurturing teachers to join our amazing team of teachers. Our preschool serves children, ages 18 months to 6 years old.

We are currently looking for an **Assistant Teacher** in the 18 months to 2.0 year-old class. The position is a Part-Time position that could turn into 35 to 40 hours. The schedule for this position will be a 4-hour shift from **8:00 AM and 12:00 Noon**.

### **REQUIREMENTS OF ASSISTANT TEACHER**

- High school diploma or equivalent
- One year or more of classroom teaching experience in a licensed early childhood facility, experience in a Montessori school would be a plus!
- Excellent communication, classroom management, and customer service skills
- Strong organization skills, and can multi-task with a smile
- Must be able to lift up to 35 lbs. in connection with the handling of children

### **RESPONSIBILITIES OF AN ASSISTANT TEACHER**

(a detailed Job Description will be provided at interview)

- Supervises and manages daily functions for a class of children
- Assists with the maintenance of an attractive, well-kept classroom that encourages creativity, exploration, and decision-making by the children
- Observes all rules and regulations pertaining to the health, safety, and care of children
- Maintains a professional personal appearance, attitude, and work behavior at all times
- Performs other duties as assigned